

IT Systems Design Meeting #2

September 19, 2014, 1:00 p.m. – 5:00 p.m.

North Hennepin Community College, 7411 85th Avenue North Brooklyn Park, MN 55445

Room CBT 181; Park in East Parking lot, off 85th Avenue North. See attached map.

Time	Item	Led By	Goal
1.5 hours	<p>Welcome and Recap</p> <ul style="list-style-type: none"> • Introductions • What is CTF and why are we here? • What is our charge and timeframe? • How will we operate? • Review of first meeting feedback • Listserv issues • Finalized meeting schedule • Q/A <p>Discussion – Team Charter</p> <ul style="list-style-type: none"> • Charter statements A through F <p>Discussion – Key stakeholders</p> <ul style="list-style-type: none"> • Identify all groups • Specify proposed methods for communicating with each 	Ramon Padilla Jr.	<ul style="list-style-type: none"> • Firm meeting frequency • Finalize the charter statements • Identify stakeholder groups and communication methods
15 minutes	BREAK		Announcements
1.5 hours	<p>Group work focused on: Open discussions</p> <ol style="list-style-type: none"> 1. Where are we now in terms of IT systems? 2. Writing future histories exercise. <ul style="list-style-type: none"> • Five years from now, where do we want to be in terms of IT systems? 3. What information do we need in order to develop and refine our vision? Reference the research articles 	Ramon Padilla Jr. William Nyariki J.C. Turner	<p>There is a hardcopy exercise to be handed out at the meeting</p> <p>Goal:</p> <ul style="list-style-type: none"> • Articulate the current state of enterprise IT systems • Identify the desired initiatives • Identify research areas
15 minutes	BREAK		
30 minutes	<p>Closing and next steps</p> <ul style="list-style-type: none"> • Review of the meeting. • Comments/feedback • Questions/concerns. • Next steps/action items/owners. 	Ramon Padilla Jr.	

Next Meeting:

Upcoming Milestones:

Team Accomplishments from last meeting:

Guiding Principles

Strategic Framework

- Ensure access to an extraordinary education for all Minnesotans
- Be the partner of choice to meet Minnesota's workforce and community needs
- Deliver to students, employers, communities and taxpayers the highest value / most affordable option

Charting the Future Recommendations