



CTF-IT Systems Design Team

MEETING  
SYNTHESIS

JANUARY 16, 2015

TIME 1:00PM

LOCATION: NORTH HENNEPIN  
COMMUNITY COLLEGE

<b>ITSD TEAM ATTENDEES</b>	Richard Barnier, J.C. Turner, Adenuga Atewologun, Ann Olson, Chris Stanley, Craig Schoenecker, Dan Heckaman, Pete O'Grady, Sue Bayerl; Ramon Padilla Jr., William Nyariki, Cassandra Spruit, Ed Clark, Pat Opatz
<b>ITSD TEAM MEMBERS NOT ATTENDING</b>	Jigang Liu, Julie Myers
<b>GUESTS</b>	Jessie Bolin (MSUSA)
<b>NOTE TAKERS</b>	J.C Turner and William Nyariki

Agenda topics

1. The team reviewed the agenda and action items from the last meeting.
  - a. The team was updated on the CTF Summit scheduled on February 19-20, 2015.
  - b. The new CFO member Pat Opatz was introduced to the team.
  - c. Confirmed the Student Success team meeting 01/30/2015.
2. Reviewed theme/concepts from the previous meeting on 01/06/2015.
  - a. Provided the team context for future discussions to develop content for the gallery walk.
  - b. Ramon clarified the statement of belief and what success will be like at the end the Galley walk.
3. Small group discussions with each focused on the broad concept themes/ideas.
  - a. Team 1: Worked on the statement of belief.
  - b. Team 2: Worked Business Process Management (BPM).
  - c. Team 3: Worked on specific business processes that must change.
  - d. The teams reported their final findings and these were documented.
4. Gallery Walk Presentation and expectation discussion
  - a. Erin Edlund from the CTF support team presented the Gallery walk content template and answered team questions as the ITSD team develops the content.
5. Action Items
  - Ramon, J.C, Richard and William will draft multiple theme/ideas statements for the team to review before the next meeting.
  - J.C. and William to finalize the agenda with the SST for the joint meeting on the 1/30/15.