

## CTF Steering Committee

May 18, 2015

### Meeting Synthesis

Members in attendance: Adam Klepetar, Connie Gores, Jerry Jeffries, Jim Grabowska, , Kayley Schoonmaker, Kevin Lindstrom, Laura King, Mark Carlson, Matt Rubel, Phil Davis, Rebecca Larson, , Richard Barnier, Ron Anderson, Steven Rosenstone, Kerrie Maleski Scott Olson, Earl Potter, Larry Lundblad, Ramon Padilla

Members by WebEx: Kari Cooper, Annette Parker, Peter O'Grady, Richard Hanson, Josh Hanson

Members absent: June Clark, Sue Collins, Will Tully, Meghan Phillips

Guests: Carmen Shields, Kari Campbell, Jason Fossum, Todd Harmening, Jessie Bolin, Carrie Schneider, Kim Olson, Nancy Joyer, Jaime Simonsen, Cara Luebke

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1. Introductions of Steering Committee members and guests
  - Welcome to Cara Luebke, MSUSA chair-elect
2. The meeting agenda was reviewed and approved
3. Review and discuss Coordinating Committee topics
  - Share CTF implementation interview summary-*attachment*
    - Shared the summary of the interviews conducted with a cross-section of presidents, bargaining unit and student association leaders. Shared previously with Leadership Council in April.
    - Attempted to translate feedback gained in interviews into the proposed roles & responsibilities that the Steering Committee will use as the foundation for discussion.
  - Small group exercise: what are proposed roles and responsibilities for Coordinating Committee?
    - Report outs from each topic area & phone group
      - Overall Leadership & Accountability
      - Campus-level and cross-campus planning
      - Stakeholder engagement & skills development
    - Other comments/discussions
      - Hope that Coordinating Committee would have a meaningful role in moving things forward since students aren't at Leadership Council table; looking for a venue for students to bring forward priorities. Coordinating Committee roles should keep the student voice in front and they are looking for systemwide change. Students don't usually have influence at the campus level. Should this be a
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- Agreement. Trust in Leadership Council to do the right things and move things forward
  - Bias towards action but still need to give every constituent group and opportunity to participate. Make the process accessible in order to increase accountability
  - ACTION ITEM: core team will synthesize the conversation and will send a draft around for review
- Proposed Coordinating Committee composition (Adam Klepetar)
  - Proposal is:
    - 10 students – 5 MSCSA, 5 MSUSA
    - 12 bargaining units – 2 from each unit
    - 9 Administrators – campus and system office
  - Overall agreement in the room. However, MSUSA and AFSCME still needs to confer before full consensus.
- 4. Additional topic brought forward by Steering Committee members.
  - Definition of terms – collaboration, coordination, centralization, commonality, competition (Kevin Lindstrom)
    - Waiting until June meeting to give this ample time
    - Small group will work on drafting a starting point for this conversation – Kevin, Jim, Richard, Phil, Ron, Connie
- 5. Information items
  - Timeline for sharing team reports (Jaime Simonsen)
    - July 1 deadline for reports
    - Core team will turn reports into a digestible format and post to CTF blog by end of July
  - CTF Team recognition event (Jaime Simonsen)
    - June 16<sup>th</sup> from 4:00 – 6:30pm with a brief program at 4:30
    - CTF implementation team and Steering Committee members, Leadership Council and Board of Trustees are invited
    - 80 RSVPs so far!
  - Change Leadership workshop (Jaime Simonsen)
    - Presidents asked for this training at April Leadership Council meeting
    - Pending approval from Gates Foundation to use funds for this purpose, we will hold this training for up to four people from each campus
    - Student association and bargaining unit leadership are invited to join
    - Tentative: week of August 3<sup>rd</sup>, 2015
    - Longer term – this group will continue to meet to share, collaborate and coordinate work

6. Standing discussion item: logistics issues (if any) that are not being resolved at the staff or implementation team levels.
  - n/a
7. Suggested timing of next meeting
  - Jaime will coordinate to find a date to meet in June.
8. Adjourned at 11:00am