



Minnesota
STATE COLLEGES
& UNIVERSITIES

Coordinating Committee

June 28th, 2016: 11:30am-2:30pm

St. Cloud State University,

WebEx, [Join the Meeting](#)

Members Present: Ron Anderson, Jennifer Foley, Valerie Roberts, Ann Olson, Laura King, Barbara McDonald, Kevin Lindstrom, Jim Grabowska, Nicole Merz, Jim Anderson, Jerry Jeffries, Tracy Rahim, Angelique Calotescu,

Members Absent: Richard Barnier, Natalie Berens, Becca Branum, , Mark Carlson, Scott Cowan, Josh Hanson, Dick Hanson, Jonathan Heimer, Elsbeth Howe, Maythee Kantar, Adam Klepetar, Gretchen Long, Andy Nguenkam, Yunuke Nyanamba, Ramon Padilla, Kevin Parker, Deidra Peaslee, Jim Rice, Ralph Townsend, Corinne Salone

Guests: Jamie Nordstrom

Agenda

1. Introductions (Ron Anderson)

2. Review April 28 meeting synthesis –*handout (Jim Anderson)*

3. Review agenda (Jim Anderson)

4. Initiative Update: ISRS (Jaime Nordstrom)

Jamie Nordstrom provided an update on the ISRS initiative. See slide deck for details.

Items discussed:

- *Large amount of work to do to prepare for the replacement of ISRS to ensure that it functions properly and control costs.*
- *Not exclusively an IT project*
- *Need to keep in mind the staffing required for the work on the ISRS replacement implementation. How do we back-fill that work?*
- *Business case report will be posted in July – online ISRS Next Gen website.*
- *Need to get a communication plan going (get gantt chart into circulation)*

5. Initiative Update: Allocation Framework (Laura King)

Laura King provided an updated on the Allocation framework. See handout for details.

Items discussed:

- *question about developmental education (weighting for instructional costs for student populations).*
- *question about international students (are they included in underrepresented student populations).*

ACTION: *Laura will confirm the answer to the question above.*

- *Concern - possibility of unintended consequences of “giving away grades”.*
- *Concern - how money flows out from the model to campuses is disconnected from the way money flows into the model from the legislature.*
- *Can the legislature allocate money according to the allocation framework?*
- *Concern - there is disincentive for campuses to recruit students outside the system within the allocation model.*
- *Technology fee discussion has been put on hold due to work on the financial sustainability work.*

6. June quarterly report (Jim Anderson)

No comments.

7. Updates from Leadership Council (Barbara McDonald)

LC began developing the FY17 work plan in May. A small group of Presidents formed a workgroup to do this work. They have reviewed key learnings from FY16 and how initiatives have shifted since implementation in FY16. (see work plan handout for further detail).

Recommendations given to full LC from Presidents workgroup:

- *Academic advising and assessment of advising be combined.*
- *OER initiative was completed and recommended to be moved off CTF work plan.*
- *Emerging technology professional development was completed and recommended to be moved off CTF work plan.*
- *Policy initiative was also completed and recommended to be moved off CTF work plan.*
- *No new initiatives being added to the plan at this point.*

ACTION: *Review FY17 work plan with constituents and share feedback with Barbara or Ron, cc: Nicole.*

Timeline for FY17 work plan: August present to LC, bring to campuses in September for review and feedback, bring draft in September to LC retreat for adoption/approval.

ACTION: *Nicole send out electronic version of FY17 work plan. Completed.*

8. Discussion: CTF FY17 Work Plan draft (Barbara McDonald and Ron Anderson)

This agenda item was discussed above, but also included the following additional points.

- *Workgroups that submitted recommendations in FY16 will be reviewed by LC and brought back to stakeholders for review prior to next steps being determined. This will occur in Fall of 2016.*

There was mention of the difficulty in finding people to serve on the multiple committees being formed for CTF. The work plan was reviewed. (see handout on FY17 work plan for further detail.)

9. Coordinating Committee structure FY17 (Ron Anderson)

Appointments – we’ll be connecting in the next couple of weeks to request membership for FY17.

Meeting schedule: see below for proposed schedule.

10. CTF communication plan (Ron Anderson)

Key learning from FY16: Communication processes on campuses were varied, which led to some discontent with communication as people were hearing different versions of information or types of communication.

The following recommendations were discussed by the group in regard to communication for CTF:

- *Recommendation: Presidents need to ensure that they are directing their communities to the CTF blog for updates and information. One site as a portal to all information related to CTF*
- *Recommendation: Use the blog to communicate comments.*
- *Recommendation: Need a more consistent consultative process.*
- *Recommendation: Bargaining group leaders send out CTF information to their members.*

ACTION: *Any further thoughts or recommendations, please email Nicole.*

11. FY17 meeting schedule – proposed

- a. September 30 9:30-11am
- b. November 9 10:30-noon – conference call/webex
- c. February 2 1:30-3pm
- d. May 25 9:30-11am

The proposed schedule was discussed with agreement for the dates proposed.

ACTION: *Nicole will send out calendar invites for all dates. As soon as new members are appointed, they will be added.*

12. Adjourn

Link to new SharePoint site:

<https://mnsu.sharepoint.com/sites/coordinatingcommittee/>

WebEx information:

CTF Coordinating Committee

Tuesday, June 28th, 2016

11:30 am Central Daylight Time (Chicago) 3 hrs

Meeting number (access code): 637 312 751

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1-866-469-3239 Call-in toll-free number (US/Canada)

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